

MAHARASHTRA ANIMAL AND FISHERY SCIENCES UNIVERSITY, NAGPUR
SEMESTER END THEORY EXAMINATION, B. TECH. (D.T.) DEGREE COURSE 2018-19

Semester	: I (V Dean)	Academic Year	: 2018-2019
Course No.	: DBM-102	Course Title	: Communication skills
Credits	: 1+1+2	Total Marks	: 50
Day & Date	: Saturday, 12/01/2019	Time	: 11.00 to 13.00 Hrs.

- Note :**
- 1) All questions from **Section 'A'** are compulsory.
 - 2) Solve **Any Three** questions from **Section 'B'**.
 - 3) Draw neat and well labelled diagram wherever necessary.

SECTION –‘A’

Q. 1. A) Choose the most appropriate answer from the options given below. (05)

- i)bracketed remarks of foot note citation after completion of sentence.
 - a) Superscript
 - b) Subscript
 - c) Both a) and c)
 - d) None of these
- ii) Writing the date of publication after the authors name is in format.
 - a) APA
 - b) MLA
 - c) Both a) and c)
 - d) None of these
- iii) A precise writing should not contain more thanof number of words in the original passage.
 - a) Third
 - b) Fourth
 - c) Half
 - d) None of these
- iv) Abstract is generally restricted to words or even less.
 - a) 250
 - b) 350
 - c) 150
 - d) 450
- v) is the first step in listening process.
 - a) Attention
 - b) Hearing
 - c) Respond
 - d) Understanding

B) Do as directed. (05)

- i) Enlist the factor affecting listening process.
- ii) Write a note on "Daily Field Dairy"
- iii) Difference between hearing and listening.
- iv) Enlist type of listening
- v) State the importance of indexing.

Q. 2 A) Answer in one line. (05)

- i) What is Phrase?
- ii) What is noun?
- iii) What is pronoun?
- iv) What is an adjective?
- v) What is adverb?

B) Define the following terms. (05)

- i) Abstracting
- ii) Communication
- iii) Bibliography
- iv) Footnote
- v) Grapevine communication

(P.T.O.)

SECTION –‘B’

- Q. 3 A) Explain the concept and significance of communication process. (05)
 B) Describe the steps involve in writing skills. (05)
- Q. 4 A) Write an explanatory note on “Verbal and non verbal communication” (05)
 B) Explain the steps involve in listening process. (05)
- Q. 5 A) Explain the innovation methods to enhance vocabulary. (03)
 B) Describe in details the phrases and clauses. (03)
 C) Write in details the barriers of communications. (04)
- Q. 6 A) Write an explanatory note on “Adjective and Adverb”. (03)
 B) Describe in details the precise writing and summarizing. (03)
 C) Explain the term “Abstracting” (04)
- Q. 7 Describe in details the models of communication along with diagrammatic (10)
 representation.
